Call to Order   Shelley Clifton
                                                                             Angela Strickland

Meeting called to order 1:35 pm

Updates to Meeting Minutes

Meeting Minute correction: corrected statement from November meeting minutes from Christine Green

Announcements – No announcements were made

New Business

New Access Request Form   Desmond / Marlene Johnson 30 minutes

There's a new feature in Academica for Self Service Banner password change or reset you can search for the word password see link when it comes up you can go in and if you do not remember your password you can go in and type in the last for of your SSM, last for of your Banner ID you'll get an email that you will have to confirm and it will set your password which will be none expired. This takes the help desk out of ever knowing your password. When Banner access is created you will need to go to banner password self service. Tool coming for Guest, their sponsor will have to confirm for them.

Changes to classes, in the past our profiles were many sub-classes. Very difficult to take away a part of a profile without taking away some part that was really needed. We are redoing the classes and putting everything in the profile in one class. When you look at a security report it will have the profile name. This will make it easier for us in our shopping cart and identity management from removing and giving classes away. We are not removing any security. Only thing that is being done is creating a superclass.

Changes to reclastic carrier we are finally getting to an automated process of the whole identity management and it has the typical shopping cart implementation. It's a web app you're going to interact the approvers electronically. We've automated the assignments for banner, cognos and imaging, so once the last approver does it's going to happen automatically. Approval time should be 5 to 10 minutes and access should be in place. Requestee will be notified and question on the table is whether the BAO wants to be notified. This is being rolled out to Artie, Donna and Joe to do the trial during the bumps in the curve. When it is ready to roll out to BAO there will be training and lots of support. Initially it will have a C&IT watch on it to monitor that it is working correctly.

Things that have no system owner approval needed BAO request goes through automated system. If Org level approval required it will go to BPS and requestee with be notified. Do the BAO's want notification or not. Discussion was ongoing about pro's and con's. Demonstration of software.

Administrator Pages - Bhavani Koneru

Banner 8 will be going away after 12/31/18. Under Banner 9 there is Administrator Pages, no change in functionality this is different from Banner 9 implementation. This is just to the look and feel of the banner product. Can be accessed through Academia. For next few months both will be available. Administrative pages is going live 2/12/2018. On February 10th and 11th all systems related to Banner will be down. Training or demo session will be offered to BAO's in two different sessions as they are the extensive users to get familiar with the product. Training set for 1/30/18 and the 2/6/18.

Prioritization of Strategic Goals-   Lisa / BAO   75 minutes
Working Meeting

Start with an overview and we want to share the outcomes of the retreat, have this group prioritize and select 4 different topics to be the focus of those working meetings for the rest of the calendar year. Refresh everyone memory we want to do a quick overview of the activities from the retreat. We looked at FBO strategic priorities and where we felt the partnership fit into those priorities.

Next looked at benefits and concerns – big thing that FBO heard there is real concern about sustaining this partnership, losing momentum if leadership changes. What does the dotted line mean to the BAO? Much discussion went into this.

We picked out the 2 and the 4's which are the collaborative pieces and the BAO pieces. Those weaknesses and related goals were identified as 2's and 4's. These were identified with a proposed action item. From the list we need to pick 4 items which can be done during the working meetings. January is the transitional meeting. March, May, July, and Sept collaborative working meeting. Lisa will take responsibility for getting the right groups at the table.

We could have everyone think on this and have a consensus so we are ready for the March meeting.